

STEP 1

Click the **Update Profile** link in the top right portion of the eTenants site.

A screenshot of the 'Update Profile' form. The form contains the following fields: *First Name (Guest), *Last Name (Guest), *Company (BRANDYWINE REALTY TR), *Suite (100), *Company Address (401 PLYMOUTH ROAD), *Company City (PLYMOUTH MEETING), *Company State (Pennsylvania), *Company Zip Code (19462), *Job Title (Sales & Marketing), *Business Phone (800.325.5100), Business Phone Ext (236), *Business Fax (610.325.5622), *E-Mail Address (imauser@etenants.com), *Username (imaguest), *Password, and *Password Confirm. There is a checkbox for 'Sign me up for the e-Tenants e-mail list for updates on promotions and special events.' and 'Update' and 'Cancel' buttons at the bottom. The 'Update' button is highlighted with a red box.

STEP 2

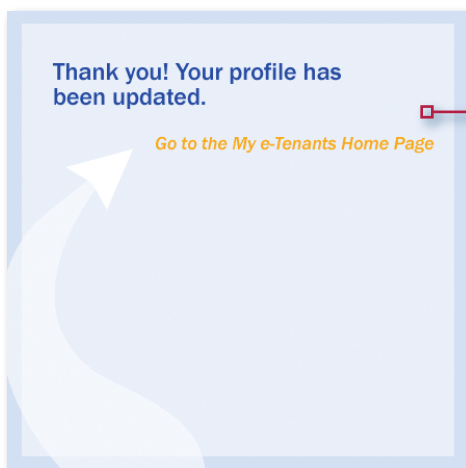
Your name, company name, and contact information will be pre-filled. You can change certain fields by clicking on the appropriate text box, deleting the text, and typing new information.

STEP 3

If you wish to change your Username or Password, you can do it here. (The Username and Password must be six characters.)

STEP 4

Click the **Update** button to accept your changes or the **Cancel** button to leave your profile unchanged.



STEP 5

Congratulations! Your eTenants profile has been successfully updated.